



TRUSTEE ROLE PROFILE			
<b>Role title</b>	Trustee		
<b>The role</b>	<p>The main roles of a Trustee are to:</p> <ul style="list-style-type: none"> <li>• Ensure the charity is carrying out its purposes for the public benefit</li> <li>• Comply with the charity's governing document and the law</li> <li>• Act in the charity's best interests</li> <li>• Manage the charity's resources responsibly</li> <li>• Act with reasonable care and skill</li> <li>• Ensure the charity is accountable</li> </ul>		
<b>Reports to</b>	Chair of Trustees	<b>Salary</b>	Voluntary
<b>Behavioural Competency</b>		<b>Example</b>	
<b>Achievement</b>		Can make decisions through weighing up the cost-benefit and risk implications.	
<b>Entrepreneurship</b>		Can see and act on long-term opportunities and problems.	
<b>Professional Confidence</b>		Can speak out for a course of action even when others may disagree.	
<b>Relationship building</b>		Can extend networks and uses indirect influence	
<b>Working Strategically</b>		Can promote a long-term strategy	
<b>Responsibilities</b>	<b>Client Care</b>	The Board of Trustees is responsible for agreeing Client Service Strategies.	
	<b>Financial</b>	The Board of Trustees are responsible for receiving budgets, accounts, management accounts and financial statements.	

	<p><b>Staff/HR/Leadership and training</b></p>	<p>The Board of Trustees is responsible for ensuring that the Charity is a good and legal employer in addition to this they are responsible for appointing the Executive Management Team and providing leadership and guidance to the appointees and that the workforce is competent. The Board of Trustees is responsible for ensuring that the Charity pursues its mission.</p>
	<p><b>Governance</b></p>	<p>The Board of Trustees is ultimately responsible for ensuring that the Charity is compliant with its legal, moral and ethical duties. This will include participating on specific sub committees, evaluating the work of the organisation and ensuring appropriate insurances are in place. The trustees are responsible for ensuring that the Charity accounts for its activities to all stakeholders.</p>
<p><b>Activities (this list is not exhaustive)</b></p>	<ul style="list-style-type: none"> <li>• Read and understand the constitution</li> <li>• To attend full board and subcommittee meetings</li> <li>• Review reports, financial statements and business proposals</li> <li>• Keep informed of current developments and research in relation to sexual assault, domestic violence and related areas and local political and economic factors</li> <li>• Take specialist advice when the board does not have the competence to make decisions</li> <li>• Liaise with auditors or independent advisors where appropriate</li> <li>• Ensure monitoring controls are in place</li> <li>• Participate in internal audits or evaluations of the Charity</li> <li>• Participate in public events</li> <li>• Participate in client and staff forums</li> <li>• Contribute to the charity's fundraising strategy</li> <li>• Maintain sound financial management of the charity's resources</li> <li>• Participate in other tasks that arise from time to time, such as recruitment, disciplinary hearings or appeals</li> </ul>	
<p><b>Commitments</b></p>	<p>It's important to us that all of our Trustees have:</p> <ul style="list-style-type: none"> <li>• A commitment to ending Domestic and Sexual Violence in our communities</li> <li>• A commitment to the Nolan Principles of public service</li> <li>• Good independent judgement</li> <li>• A willingness to speak their mind</li> <li>• A willingness to devote the necessary time and effort to their duties as a Trustee</li> <li>• The ability to work effectively as a member of a team</li> </ul>	

## Vision, Mission & Values

This role profile gives an outline of WHAT we do, but equally important is HOW we do it, so our values are very important to us. We look to recruit people who also seek to live by these values:

Our **vision** is a place where we live in safety free from Sexual Violence and Domestic Abuse

Our **values** are:

Trust  
Integrity  
Respect  
Progressive  
Collaborative

Our **mission** is:

Working together to build safer lives free from Sexual Violence and Domestic Abuse

- Educate and Prevent through early intervention, training and campaigning
- Protect and Support through the provision of services to help safeguard and reach out to those suffering Domestic Abuse and Sexual Violence
- Cope and Recover by providing a full range of services to help people build resilience and move on to healthier happier lives
- Give a Voice to those who suffer in silence and influence others to bring about positive change